

ECA Board of Directors Meeting

Edgebrook Library

Monday, October 7, 2019 6:30 PM

Minutes

Meeting called to order 6:30pm. September minutes were approved with one change. Justin indicated that he did not recommend a special lighting ceremony.

In attendance: Mary Biesty, Jennifer Carlson, Michelle Christensen, Dennis Henley, Jeff Manuel, Nora Shea, Nancy Williams, Susan Zelner, Jerome Witte, Jennifer Herren, Jan Kupiec, Tom Misiewicz, Caryn Meyers, Beverly Padratzik, Lidia Pomaville, Christine Rosenberg, Ewa Ryan, and Jeff Singer

Absent: Craig Caimi, Kevin Haran (resigned), Tom Kraft, and Justin Ochonicki

Officer's Reports

President's Report: Jeff asked for a volunteer to serve on the North Park Village Advisory Board and Christine Rosenberg has stepped up to fill this role. Jeff announced that the committee to create a resident survey on how ECA dues should be allocated will meet on Wednesday October 16th at Nancy's house. The committee is chaired by Michelle Christensen and include the following directors: Mary B. Tom M, Nora S., Nancy W., and Justin.

Vice President's Report: The Spookiest House judging will be on Monday October 28th. Nancy passed out a flyer with the details and cost. Board members are encouraged to participate. Please RSVP Nancy by October 21st. Friends and spouses are invited.

Treasurer's Report: Jeff Singer shared the updated 2019 ECA budget. The budget update reflects an off budget Holiday light expense that was approved by the Board earlier this year.

Secretary's Report: Nancy and Mary met with Alderman Napolitano several weeks ago and discussed the changes to his Advisory Board. Christine will continue to monitor all Zoning issues in the Edgebrook neighborhood and advise the board of any proposed changes. The secretary reminded board members that our next meeting would be held on WEDNESDAY, November 6th at the library.

Director's Reports

Nominating Committee: There are two candidates for the board that have been vetted and are considered strong candidates. Several other names have surfaced and are being contacted. The nominating committee will present our slate at the next board meeting.

Programs: The next General meeting will be held in on November 19th at Edgebrook School at 6:30 pm. Sarah Langford from <https://onthequadconsulting.com/> will present and answer questions about the

college admission process. The Spookiest House winners will be presented as well as the new slate of candidates for the board.

Special Events: The Holiday Stroll is once again scheduled for the Sunday after Thanksgiving December 1st. Santa is booked from 2pm until 5pm. Nancy requested an additional \$250.00 for the Holiday Stroll expense. Motion was made and approved unanimously. Jennifer and Mary will run the craft area and Michelle will seek Girl Scout volunteers to help.

Community Development: Top Driver is leaving and a Pediatric Vision Center will be opening in the same location. The corner block of stores (Lee Nails and more) is up for sale for \$1.5 million. The daycare center next to Starbucks has closed and the landlord is seeking a new day care operator.

Membership: Sent out via email on Monday, October 7, 2019, the membership statistics are:

540 Members (includes the 4 lifetime members for whom we do not receive dues); the average number of members per year over the last 11 years is 587;
\$22,335 Funds Collected (\$660 over the 2019 projected revenue of \$21,675)
72 Memberships needed to match 2018 membership number
4Q2019 membership renewal letters were mailed the week of October 1.

Hello Autumn! The Fall Bulb, Plant & Seed Swap is Saturday, October 12, from 10AM - 1PM at the Edgebrook Library. The event, a co-production of the ECA and the Library, includes a child's craft project from 10AM - 11AM, a Taste the Harvest cooking demonstration from 11 AM - Noon, a rain barrel giveaway, a giveaway of 50 oak samplings, and plenty of swapping by gardening experts and gardening wannabes.

Media and Publicity: Justin promoted the Fall Bulb, Plant & Seed swap at the library. In addition, he has begun promoting the ECA's Spookiest Contest. Lidia will again update the Trick or Treating map for social media.

Forests and Parks/ Finance: Craig was absent.

Safety and Transportation: Jerome will reach out to last year's snowplowing contractor to renew for this year.

Beautification: Caryn updated the board on the triangle. The area is being cleared for the holiday decorating. She is planning on publicizing the need for volunteers for next year. Service hours will be given. She provided the board with the proposed changes for the area along the Metra tracks where the Welcome to Edgebrook sign is located.

Snowplowing and Police/Fire: Jerome committed to overseeing the police/fire issues until further notice.

Newsletter: Dennis informed the board that the deadline for the 11/23 newsletter will be on 11/4.

Old Business:

New Business:

Meeting adjourned 7:50 pm

NEXT MEETING: Next meeting will be held on Wednesday, November 6th at 6:30 pm in the community room of the Edgebrook Library. Please remember to contact Jeff if you are unable to attend.

Future Board Meetings

Wednesday November 6th

Monday Dec 11, 2019

Special Events 2019

Sunday, December 1st Holiday Stroll

General Meeting 2019

Tuesday, November 19th at Edgebrook School at
6:30 pm.

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PROJECT for 2020:

1. Corner of Central and Lehigh
2. Kinzua Circle - weeding and ground cover
1. Current condition of Corner of Central/Lehigh



PROPOSED CHANGES:

Remove existing -
cardboard/paper and mulch

ADD:

1. stone outcropping under sign \$1k
2. 1 bloodgood maple \$250
3. 2 spring flowering shrubs \$60
4. 3 Hydrangea white \$80
5. grasses - 3 prairie dropseed, \$60
clumps - Karl Foerster \$50
6. Retain some daylilies

Total: \$1,500

	2019	2019 Actual (through 10/7/19)	Difference Between Budget - Actual	%
Income				
100 Income				
10 Membership Dues	\$ 16,750.00			
<i>Pay Pal / Square</i>		\$ 4,224.14		
<i>Checks</i>		\$ 11,700.00		
<i>Total Membership Dues</i>		\$ 15,924.14	\$ 825.86	
11 Donations with Dues	\$ 4,925.00			
<i>Pay Pal / Square</i>		\$ 1,357.72		
<i>Checks</i>		\$ 3,935.00		
<i>Total Donations with Dues</i>		\$ 5,292.72	\$ (367.72)	
12 Interest Income	\$ 200.00	\$ -	\$ 200.00	
13 July 4th Income	\$ 8,325.00	\$ 8,927.00	\$ (602.00)	
15 Donations, Other	\$ 500.00	\$ -	\$ 500.00	
16 Beautification Donations	\$ 500.00			
<i>Pay Pal / Square</i>		\$ 102.13		
<i>Checks</i>		\$ 805.00		
<i>Total Donations with Dues</i>		\$ 907.13	\$ (407.13)	
Total 100 Income	\$ 31,200.00	\$ 31,050.99	\$ 31,200.00	
Expense				
200 Expense				
18 Newsletter Ads	\$ 2,825.00	\$ 2,027.00	\$ 798.00	28.2%
19 Website	\$ 260.00	\$ 198.24	\$ 61.76	23.8%
20 Secretarial Supplies	\$ 25.00	\$ 39.99	\$ (14.99)	-60.0%
21 Membership expense	\$ 1,500.00	\$ 1,254.66	\$ 245.34	16.4%
24 General Meetings	\$ 50.00	\$ -	\$ 50.00	100.0%
25 Holiday Event	\$ 1,500.00	\$ -	\$ 1,500.00	100.0%
26 July 4th	\$ 6,000.00	\$ 5,639.92	\$ 360.08	6.0%
27 Snowplowing Expenses	\$ 5,000.00	\$ 2,330.00	\$ 2,670.00	53.4%
30 Easter Egg Hunt	\$ 1,000.00	\$ 995.65	\$ 4.35	0.4%
32 Edgebrook Library	\$ 1,500.00	\$ 675.00	\$ 825.00	55.0%
33 Charitable & Educational Community Support	\$ 1,250.00	\$ 2,000.00	\$ (750.00)	-60.0%
34 Insurance	\$ 325.00	\$ 325.00	\$ -	0.0%
35 Publicity & Social Media	\$ 300.00	\$ 90.00	\$ 210.00	70.0%
36 P.O. Box	\$ 96.00	\$ 106.00	\$ (10.00)	-10.4%
37 Beautification	\$ 8,000.00	\$ 7,379.64	\$ 620.36	7.8%
38 Storage	\$ 1,044.00	\$ 968.00	\$ 76.00	7.3%
39 Miscellaneous Other	\$ 250.00	\$ 67.22	\$ 182.78	73.1%
41 President's expense	\$ 50.00	\$ -	\$ 50.00	100.0%
42 Treasurer's expense	\$ 25.00	\$ 10.00	\$ 15.00	60.0%
43 Halloween Event	\$ 200.00	\$ -	\$ 200.00	100.0%
44 Christmas Lights Special Project (Off Budget)	\$ 5,020.00	\$ 5,020.00	\$ -	0.0%
46 Landscape Design Special Project (Off Budget)	\$ 3,000.00	\$ 2,980.16	N/A	
47 Lawyer Fees (ECA Constitution Revisions)	\$ 1,000.00	\$ 1,000.00	N/A	
	\$ 31,200.00	\$ 33,106.48	\$ (1,906.48)	-6.1%

Cash on hand = \$19,296.05

Reserves (in CDs) = \$19,359.35



2019 ECA SPOOKIEST HOUSE JUDGING EVENT

Monday, October 28th

5:00 – 6:30 Food and “spirits” Open House at

Nancy Williams

6001 N. Legett

(773) 307-8795

6:30 – Limo bus leaves for house judging jaunt

\$30 per person limo bus fee

(Please let me know if you'll be part of our ghastly crew by Tuesday, Oct. 21st, so I can adjust our transportation needs)

Please feel free to invite your family or friends to join our distinguished panel – the more the scarier!

Don't Miss Out on this Annual Spooktacular Event!

